



# WOODBRIDGE SOCCER CLUB

## Fee Assistance Policy

### Eligible Families

To be eligible for funding for one or more children, WSC will use the following financial guidelines as per Revenue Canada's Low-Income Cut-Offs (LICO) chart.

<https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=1110024101&pickMembers%5B0%5D=2.2&cubeTimeFrame.startYear=2019&cubeTimeFrame.endYear=2019&referencePeriods=20190101%2C20190101>

### Other Funding Requirements

- Children must fall between the ages of 4 - 17 years old.
- Children will be exclusively registered for programming at the Woodbridge Soccer Club

### Funding Details

- Applications must be submitted according to fee assistance application requirements.
- Applications must include proof of financial need. Any of the following documents can be requested as proof from any and all family members and/or legal guardians:
  - an income assessment (eg. CRA notice of assessment, T1 General, etc)
- Funding maximum per individual and family will be indicated fee assistance application forms.
- The Parent must read and understand the Fee Assistance Policy, and sign and date a Fee Assistance Application Form, before they are administered any funds.
- The WSC relies on the information submitted in the application. All information provided fraudulently in your application the WSC is entitled to revoke the grant, receive a refund or take appropriate legal action.

## **Funding Timelines**

Applications deadlines will be indicated in fee assistance application forms and online communication.

## **Confidentiality**

Confidentiality will be maintained to minimize any embarrassment or stress of the WSC member. All paper documentation will be kept in a secure location within WSC and will be destroyed (shredded), except where required by law. Electronic records for successful candidates will be kept to which only the Fee Assistance Committee, Operations Manager, and Board of Directors will have access. Reporting of activities within the Fee Assistance Program will be restricted to amounts and reasons for each case, provided that this information does not compromise the identity of the member of WSC.